San Diego Unified School District Marie Curie Elementary School

2019-2020



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CURIE ELEMENTARY

4080 GOVERNOR DRIVE - SAN DIEGO, CA 92122 Telephone: (858) 453-4184 Fax: (858) 546-3972

2019-2020

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Curie Elementary School 4080 Governor Drive San Diego, CA. 92122

Telephone: 858-453-4184 FAX: 858-546-3972

2019-2020

School Year Starts: August 26, 2019

Student Hours: 7:50-2:10 (Wednesday 7:50-12:15)

Office Hours: 7:30-3:00 Teacher Hours: 7:30-2:30

7:30-7:45 Breakfast arrivals/gates open/Buses arrive

7:45 a.m. Classes line up

Note: NO SUPERVISION is provided by the school before 7:30 AM.

7:45 a.m. First Bell: Teachers pick up students at class lines

7:50 a.m. Classroom instruction begins and should be uninterrupted until 2:10 p.m.

STUDENTS ARRIVING AFTER 7:50 A.M: Must stop in office for a tardy slip.

10:00-10:15 Recess: Snacks in lunch arbor only. Teachers walk students to blacktop, students will not be in

classroom areas.

LUNCH: (Mon., Tues., Thurs. & Friday), Teachers walk students to the cafeteria.

12:15 - 12:35 12:15 - 12:35 12:35 - 12:55	Lunch Court Playground
12:15 - 12:55	Grades 3-5
12:15 - 12:35	Playground
12:35 - 12:55	Lunch Court

LUNCH: Minimum day: Wednesday

11:55 - 12:15 Grades K-5

DISMISSAL: 2:10 p.m. (12:15 on Wednesday)

STUDENT DRESS CODE

The students, faculty and staff at Curie Elementary School expect all pupils and personnel to have high standards of conduct and appearance.

Clothing should be suitable and comfortable for normal school activities and should reflect the respect, pride, and standards of the student's home and community.

General clothing standards for all children require that shoes must be worn at all times and should be worn with appropriate socks or stockings. Please do not allow your student to wear the following items to school:

- ♦ Open-toed sandals
- Bare midriff dresses, blouses, shirts or tops
- Blouses or tops with straps smaller than one inch wide
- No inappropriately short shorts or skirts (a guideline may be no shorter than 6 inches above the knee or should be longer than where your fingertips touch)
- ♦ T-shirts with offensive or suggestive words or pictures
- ♦ Pants worn below waist level
- ♦ High heel shoes
- ♦ Long dresses (except on special, announced occasions)
- Dangling earrings (small hoops are fine)
- ♦ Cosmetics (NO makeup should be worn)

Our School Health Council has approved the wearing of hats and sunglasses outdoors for sun protection only. Hats must be worn appropriately (bills forward), and for health reasons they cannot be shared. The school bears no responsibility for theft or damage.

STUDENT INSURANCE

Parents are urged to study the student insurance letter that will be sent home with the students early in the school year. The plan is entirely voluntary, and the school takes no position on the matter except to call it to the parent's attention. If you would like to sign-up for this insurance, applications are available in the main office. In the event you decide to take advantage of this plan, all future communications and negotiations regarding covered injuries must be made directly with the insurance company.

DOGS ON CAMPUS

The school district's policy states that <u>dogs are not allowed</u> on campus at any time (except for service dogs for students/staff). If you walk your children to school or meet them after school with your dog, please remember to stay on the public sidewalks. Even the friendliest of dogs can become agitated in crowds, and this policy is in place for the sole purpose of ensuring students' safety.

LUNCH INFORMATION

The lunch period is from 12:15-12:55 PM. (students eat and play in shifts).

Students are not allowed to bring candy or soda to school (see Curie's Health Policy for additional information). If prepackaged with a lunch, it should be taken out and left at home.

Student lunches cost \$2.25 and that includes milk. There are four entrées served each day in addition to the salad bar. The entrée items change daily and a menu will be sent home two times a year. You may wish to keep it handy for easy reference; however, substitutions are sometimes made without notice. You may also access the monthly menu from the district web page. The address is https://sdusd.yumyummi.com/

Breakfast is \$1.00 per day.

Milk purchased separately is 50¢ and is handled on a *cash only* basis.

Free/Reduced Lunch Applications are sent home at the beginning of the school year and are also available in the school office. These must be renewed annually in September, but can then be resubmitted anytime if circumstances change during the year.

Each student enrolled at Curie has a personal meal account, just like a bank, with a personal meal account number. During lunch time, in the cafeteria, all students enter their personal meal account number on a keypad. Students certified for free or reduced meals receive their lunches free. Students with full meal codes can either have the meal-charge deducted from their account or pay cash to the cashier.

We encourage students to prepay into their personal meal account, just like making a deposit into a bank account. This can be done by:

Placing money (cash, or check made payable to Curie Elementary School) in the pre-printed envelope located in the school office.

This envelope should be turned into the office by the student BEFORE going to class in the morning.

You may also use a major credit card to put money into an account. If you are interested in this method of payment, please visit our website @ www.paypams.com or call 858/627-7330 between the hours of 7:30 AM and 3:30 PM, Monday-Friday. Be aware that payments made via the internet or the telephone may take 24-48 hours to post to your child's account.

Refund Policy: San Diego Unified School District will refund any remaining balance in your student's account upon receipt of written request for refund. Any portion that was paid by Credit Card will be refunded through issuance of a credit to the account. No cash refunds will be issued for balances paid by a credit card.

LUNCH LOANS

If your child forgets lunch or milk money, forgets to bring lunch, or has depleted their account, he or she may borrow money from the cafeteria.

The cafeteria will notify you when your child's account is low. If more than 2 loans remain outstanding, the cafeteria will not loan your student any more money until all loans are repaid.

CONTACT INFORMATION AND EMERGENCY NUMBERS

To help us take better care of your children in case of illness, accident or other emergencies, please <u>KEEP THE OFFICE INFORMED</u> when your work location and/or phone numbers change as well as when there is a change in emergency names or child care arrangements. It is also very important for the office to have cell phone numbers where a parent can be reached. We recommend at least one other contact (other than a parent) be listed with home and cell numbers.

IMPORTANT

A change of home address, phone number, or contact information
must be reported to the office immediately! District safety procedures do not allow us to
release students to any individual not listed on the information card, unless prior
arrangements have been made.

PROOF OF RESIDENCY

State of California regulations require public school districts to annually verify the residency of pupils attending district schools (5CCR Section 432). To comply with this requirement, and to verify eligibility for enrollment of a child in the San Diego Unified School District, proof of residency within the San Diego Unified School District boundaries must be submitted to a child's school at the time of enrollment, and whenever there is a change of address. Please notify the school immediately if you change your residence address.

ABSENCES

Please <u>CALL THE SCHOOL OFFICE ON THE FIRST MORNING OF YOUR CHILD'S ABSENCE</u>. We need to know the child's name, teacher's name, and specific reason for the absence (cold, sore throat, etc.). It is especially important to report a communicable disease. This one call is most important as it eliminates the possibility of unreported accidents or delays en-route to school and helps prevent truancy.

TARDIES

It is very important for students to come to school on time. Unexcused tardies of more than 30 minutes (such as those without a doctor's appointment) subject families to similar attendance letters as those for unexcused absences.

CONTRACT INDEPENDENT STUDY (CIS)

If your child <u>must</u> be absent from school 5 days or more, parents are encouraged to contact their child's teacher and the school office a <u>minimum of one week</u> in advance of the absence to make arrangements for a short term independent study contract for the absence period. Academic assignments will be given to the student to complete during the absence. When the student returns and turns in the successfully completed assignments, he/she will be given credit for these days, for attendance purposes, and their absence will be excused. Without the contract, the absences would be unexcused. If a student must be absent for 1-4 days for reasons other than illness, there is no formal contract, but parents will need to arrange for work ahead of time directly with the teacher.

EXCLUSION AND READMISSION OF STUDENTS WITH PEDICULOSIS (LICE)

As many of you know, the problem of head lice/nits (pediculosis) is ongoing and can be difficult to control at home and at school. Even though lice are not a major threat to health, they are a frustrating nuisance and are easily spread. In order to prevent outbreaks in the school setting, the following procedures are followed:

Exclusion: When a student is identified as having <u>live</u> head lice, the student is to be excluded from school at the end of the school day for treatment.

Readmission: After treatment at home, it's mandatory to return to school the next day via the health office, for inspection. Parents must be notified that students who return to school with live lice will be sent home. As such, parents are advised to accompany their child to school. Upon checking the head, if live lice are found, the child returns home with parent for treatment. If child has been treated and there are no <u>live lice</u>, the child may return to class if they have been treated, even though nits are still present.

Recurrent Re-infestations:

If a child has untreated or recurrent infestations, then the nurse and parent must work together to find the likely source of re-infestation and work together to solve the problem.

Please see the Curie website at www.curiepta.org for expanded formation about this policy.

MEDICINE

<u>ALL MEDICINES</u>, including Tylenol, cold tablets, cough drops etc. <u>MUST BE LEFT IN THE HEALTH OFFICE</u>. Medicine must be in the original container with the child's name, dosage, and time to be taken. Prescription drugs must have the child's name on it. All medications, including over-the-counter medications, require the prescribing physician to sign and date a district form, which is available in the office. These requirements are for YOUR CHILD'S PROTECTION to prevent a child from being given medicine or drugs which might be dangerous to their health and to eliminate the possibility that other children may try someone else's medicine.

IMMUNIZATION POLICY

State law requires the school to have an official State record or <u>provider-documented record</u> certifying that a child has had all of the following immunizations:

Polio: 4 doses, but 3 doses are enough if at least one was given after the fourth birthday;

Diphtheria, tetanus and pertussis (DTP/DT or any combination of DTP or DtaP): 5 doses, but 4 doses is enough if last dose given after 4th birthday.

MMR: 2 doses-the first dose on or after the first birthday

Hepatitis B: three doses

Varicella: 1 dose or history of chickenpox. If requirements are not met, the child will not be allowed in school.

If requirements are not met, the child will not be allowed in school.

Please contact the school nurse regarding exemptions.

HEALTH

For your child's own well being, as well as the protection of others, a child should remain at home if he/she:

- 1) has a fever of 100.5 or higher
- 2) 24 hours at home after vomiting

Please see the Guidelines for Parents on keeping Ill Students Home on the next page.

GUIDELINES FOR KEEPING AN ILL STUDENT HOME

It is not always easy to know when to send your child to school, and when to leave your child home. These Guidelines are based on public health science. If you have any questions about them, please reach your school nurse.

Please do not send a child with the following symptoms to school:

- **Fever** of 100.5 degrees rectally or temporal scan). For infants under age 1 year, the upper limit for temperature is 100 degrees (rectally, by ear or by temporal artery), not 101 degrees. Student may return to school if fever-free the preceding evening/night, without the help of acetaminophen (eg, Tylenol) or ibuprofen (eg, Motrin, Advil). During county health department-declared epidemics, the definition of a fever may change.
- Cough and difficulty breathing don not send to school if child has labored breathing (heaving of chest muscles with each breath), rapid breathing at rest, blue color to skin, or wheezing (if never previously evaluated and treated), and see a doctor. Keep home if your child has pertussis (whooping cough) until 5 days of antibiotics have been received, or tuberculosis (until treated).
- Rash that is undiagnosed, especially when there is a fever and behavioral change.
- Chicken pox keep home until all blisters are scabbed over and there are no signs of illness.
- **Diarrhea** keep home if the students wears diapers, if there is blood or mucous in the stool (unless from medication or hard stool), if the stools are all black or very pale, or if the stools are very watery and are increasing in frequency. See a doctor immediately if diarrhea is accompanied by: no urine output for 8 hours; jaundiced skin; or child looks/acts very ill.
- **Vomiting** more than once a day or accompanied by fever, rash or general weakness. May return if does not vomit breakfast.
- Impetigo Keep the child home for 24 hours after starting an antibiotic treatment.
- **Ringworm** (a contagious skin fungus infection). Keep home until treatment is started. If it is in an exposed area, upon return, cover visible area with dressing and/or clothing. Ringworm on the scalp requires an oral medication, but child my return to school if covered with appropriate cream or covered.
- **Cold Sores** Cold sores can be passed from one person to another, but only through direct contact. Children who drool or place toys in their mouth when they have cold sores should stay home; other children my come to school.

Antibiotics

Children who are placed on antibiotics for impetigo, strep throat, and several other bacterial infections, should be on them for a <u>FULL 24 hours</u> (longer for Pertussis/Whooping Cough) before returning to school to prevent the spread of those infections. If you are uncertain, ask your school nurse.

If at any time you are unsure if your child's illness is contagious, you may want to call your child's primary care provider. If you have further questions, please contact your school site to speak to the school nurse. Thank you for you continued support of the families in our school community.

Please keep the office at your child's school informed of your current contact numbers. It is very important to be able to reach you when your child is sick at school and needs to go home or when your child needs medical attention.



San Diego Unified School District

Marie Curie Elementary School 4080 Governor Dr., San Diego, CA 92122 (858) 453-4184 Fax: (858) 546-3972

Cynthia Smith-Ough, Ed.D. Principal

Curie Elementary School Health Policy 2019-2020

Curie Families,

Nationwide, more students than ever are obese, and school environments/priorities have played a role in that rise. In addition, the rise in diabetes and food allergies has led to the need for policies to provide safe and healthy environments for <u>all</u> students. Research has proven that students who are <u>active</u> and maintain <u>healthy diets</u> are better prepared to learn! With the *strong support of teachers and parents* over the past several years, Curie has made a number of positive changes as we move towards a healthy environment. These changes include:

- Elimination of ALL day-to-day food rewards; research shows the *direct link to obesity*
- A nationally recognized district wide lunch program offering healthy choices
- Dedicated times for entire grade levels to walk and jog together weekly
- Monthly Walk-to-School Days
- A school garden that teaches students where food comes from
- Staff, parent, and student education regarding student health
- Hats and sunglasses allowed for sun protection
- Classrooms instituting healthy non-food celebrations
- A traversing wall

Curie believes in educating students to be healthy and active, so that they carry these habits with them for the *rest of their lives*. Thank you for partnering with us in the education of your healthy child!

Each Classroom is allowed a maximum of THREE parties/other celebrations per year in which "non-healthy" items are served.

- <u>Schoolwide</u> celebrations (to include only the Jog-a-Thon, Multi-Cultural Fair, and end-of-school parties on the last two days of school), do <u>not</u> count against a class's "three event" total.
- Everything else counts towards limit of three: Class reward parties, field trips, *birthdays*, *holidays*, *Valentines Day*, *Halloween*, *etc.*), etc. etc., in which <u>unhealthy</u> items are served. (It's the "etc." that really adds up over a year!) Even at these events, healthy or non-food items are encouraged.
- This policy allows teachers flexibility to accommodate different ages; teachers can also place *additional* limits, as many teachers have been encouraging healthy choices for years.

Guidelines for "Healthy" Celebrations (no limit), if not to be included in "maximum of three" rule:

- Healthy snacks ONLY (fruit, veggies, juice, etc.). NO chips, cookies, cake, soda, brownies, donuts, etc.
- Teachers MUST be told in advance if you are sending any food (protects students with allergies).
- Alternative (non-food) ideas for celebrations <u>strongly</u> encouraged (already in place in many classrooms!) Please check with your child's teacher about these or any ideas *you* might have:
 - Send a wrapped book for your child to unwrap and share/read, then the child can "gift" it to the teacher's library (some classes already doing, and kids LOVE this!)
 - o Promote social awareness through a small donation to an organization (e.g., UNICEF, Habitat for Humanity, Heifer.org, EdUCate!); child can show/tell the class about the organization
 - The class can sing happy birthday, but the child has the party at *home*

Additional Notes:

• Sports/energy drinks are not allowed, as they are *loaded* with sugar, and students do not need them for school activity levels. Note that many items that are OK (such as juice) can still be loaded with sugar, so there will never be a perfect policy. Read the labels with your kids and teach them to THINK HEALTHY!

BICYCLES The San Diego Police Department requests that no pupils below Grade 4 ride bicycles to school. All bicycles SHOULD HAVE LOCKS AND LICENSES. Although Curie School has designated an area for students to park bicycles, the San Diego Unified School District is not responsible and assumes no liability <u>for theft, damage, or loss of use to any bicycle</u>, equipment or article left on same. All such risk is assumed by the student. Students are urged to secure their bicycles in an appropriate manner by using a quality lock and chain or other device.

TELEPHONE CALLS We do not transfer phone calls into the classrooms during the instructional day. We understand that emergencies do arise, but it is <u>very difficult</u> for the office staff to deliver telephone messages to students during the school day. Please do not request this service unless it is <u>absolutely essential and cannot be avoided.</u>

<u>CELL PHONES</u> District policy now allows students to carry cellular phones, but they <u>must</u> be turned off and kept in backpacks during the school day. The cell phone policy does not allow for getting messages to students—its intent is to provide an additional safety measure in the event of an emergency.

SCHOOL LIBRARY Students are encouraged to use our school library. New library cards are issued at the beginning of each school year. All students will be given a library card application for their parent's or guardian's signature. A library card will be issued to the student upon receipt of their signed application. Parents are reminded that they are financially responsible for books their children check out.

HOMEWORK: School and district policy requires homework and outside reading on a regular basis. Each teacher has a Homework Policy for his/her classroom that meets these requirements. Your children will be bringing home a copy of the Homework Policy for their classroom during the first few weeks of school.

<u>CONFERENCES:</u> There will be pre-scheduled modified days of instruction in the fall and in the spring for Parent/Teacher Report Card Conferences, Profession Learning Community day (Professional Development for teachers), and TK/K Testing: The dates for this school year will be announced later

•	August 26, 2019	TK/K Testing, minimum day for TK/K students only		
•	August 27, 2019	TK/K Testing, minimum day for TK/K students only		
•	August 28, 2019	TK/K Testing, minimum day for TK/K students only		
•	August 29, 2019	TK/K Testing, minimum day for TK/K students only		
•	August 30, 2019	TK/K Testing, minimum day for TK/K students only		
•	November 18, 2019	Parent/Teacher Conferences	Minimum day for all students	
•	November 19, 2019	Parent/Teacher Conferences	Minimum day for all students	
•	November 20, 2019	Parent/Teacher Conferences	Minimum day for all students	
•	November 21, 2019	Parent/Teacher Conferences	Minimum day for all students	
•	November 22, 2019	Parent/Teacher Conferences	Minimum day for all students	
•	March 25, 2020	Parent/Teacher Conferences	Minimum day for all students	
•	March 26, 2020	Parent/Teacher Conferences	Minimum day for all students	
•	March 27, 2020	Parent/Teacher Conferences	Minimum day for all students	

We will follow a Minimum Day schedule on those days. A notice will be sent home reminding you of those days. For other individual conferences with your child's teacher, please contact the teacher to make an appointment for a time before or after school.

CLASSROOM VISITS

Parents are more than welcome to visit <u>their</u> child's classroom. Please make arrangements with the teacher a day prior to your visit. State law requires that ALL VISITORS to the school site sign in at the office. A sign-in register is maintained and visitors' badges are issued.

CURIE SCHOOL RULES

Rules don't teach behavior. People do. The Curie Elementary School staff is committed to fostering a positive learning environment for our students. Acceptance of, and adherence to, the school rules helps children develop into good citizens. Becoming a good citizen is the responsibility of the student, his/her parents and school personnel.

<u>Parent Responsibility:</u> Teach your child(ren) the behaviors appropriate to achieving good citizenship and good work habits in school. Know district and school rules. Cooperate and support the school in maintaining proper standards for students and the appropriate consequences. Respect the right to confidentiality of all families.

<u>Student Responsibility:</u> Attend school. Adhere to all school and classroom rules. Show respect and consideration for others.

<u>School Personnel Responsibility:</u> Establish and maintain the standards that are needed to achieve a positive learning environment. Teach and review rules and their rationales with students. Communicate with parents. Respect the right to confidentiality of all families.

RULES

- 1. Students are expected to respect and follow the directions of all adult staff members and the rules of the classroom.
- 2. NO skateboards, cards, toys, games, or playthings are to be brought to school. Rolling backpacks may be used as backpacks but are not to be ridden on school grounds.
- 3. Soda, energy drinks, gum, and candy are not allowed at school (see Health Policy). If brought to school, they will be discarded.
- 4. Children are expected to <u>walk</u> on the <u>sidewalk</u> when going from classrooms to other rooms and to lunch.
- 5. When classes meet in the auditorium, students will enter and sit quietly.
- 6. Children at play are expected to be courteous and obey all playground rules. Share playground problems with adult staff supervisors they are there to help!
- 7. Children should stop and drop to one knee *immediately* when the bell rings and wait for the whistle, then *walk* to their classroom lineup area.
- 8. Students will eat in the lunch arbor *ONLY* unless there is an exception due to rain, etc.
- 9. Students are expected to remain seated while eating and use good manners.
- 10. When students are finished eating, they are to <u>clean</u> their own eating area, wait for permission to be excused and <u>walk</u> to the playground, restroom or classroom.
- 11. Children are to leave the school grounds promptly after school dismissal and, for their own safety, go directly home or to their child care facility. There is to be **NO playing on the playground equipment after school**—by either students or their younger siblings. Only authorized programs (SAY) may use the equipment.

SDUSD & Curie Discipline Policy

The Board of Education has adopted policies and procedures regarding student behavior and consequences, with clear guidelines for serious offenses such as those involving *drugs*, *alcohol*, *weapons*, and *assaults*. At the elementary school level, all incidents and circumstances are considered on an individual basis. In addition to the serious offenses above, the following are *some* of the behaviors that may also subject a student to disciplinary action:

- Bullying
- Threats
- Sexual harassment
- Fighting
- Property Theft/Destruction
- Defiance/Disrespect

Progressive Consequences

An elementary school's goal is not to punish a child who misbehaves, but to "separate the deed from the doer", work with the child, and implement the level of appropriate consequences that will effect a change in future behavior. School Board Policy states... "Suspension may be imposed only when other means of correction fail to bring about proper conduct."

A system of "Progressive" consequences means that a student may move through a series of interventions and/or consequences over time, depending on his/her response to previous interventions. Since the severity of behaviors can vary greatly, and every incident and circumstance is considered on an individual basis, a student may enter the steps below at *any* level, and steps may be repeated or combined.

<u>NOTE:</u> Discipline is part of a student's confidential record. By law, no information about a child's consequences can be shared with another family.

Possible Consequence Steps:

- Teacher counsels student. Calls parent and documents call.
- Teacher has conference with student and counselor and /or principal. Contacts parent immediately and documents the call.
- Suspension from class for the remainder of day and day following (if necessary) by teacher (In-School Suspension). Teacher calls parent to set up immediate teacher-parent conference.
- Parent contacted by the principal. Suspension from school may be appropriate.

STUDENT MISBEHAVIOR CONSEQUENCES

Students are expected to follow the school and classroom rules. The following infractions are grounds for student discipline:

- 1. Defiance of authority or disrespect for others.
- 2. Deliberate classroom disruption.
- 3. Profane/obscene language and/or gestures.
- 4. Throwing of dangerous objects.
- 5. Fighting.
- 6. Destruction/stealing of school or personal property.

Breaking school rules will usually result in the following consequences:

FIRST OFFENSE: Teacher counsels student. Calls parent and documents call.

SECOND OFFENSE: Teacher has conference with student and counselor and /or principal.

Contacts parent immediately and documents the call.

THIRD OFENSE: Suspension by teacher.

FOURTH OFFENSE: Parent contacted by the principal. Suspension from school may be appropriate.

Circumstances may require certain offenses to be considered on an individual basis.

SCHOOL SITE COUNCIL—(SSC)/Site Governance Team (SGT)

Every school site must have a School Site Council and Site Governance Team as required by the State of California. Members are elected by their constituent group (e.g. teachers by teachers, parent/community members by parents/community members). The purpose of the committee is to monitor school programs, develop budgets and goals, and act in an advisory capacity to the principal.

VOLUNTEERS/TB TEST/DRIVER INFO

We LOVE our volunteers! Please see the very important Volunteer Application and other information in the Opening Day packet. Volunteers need an application and TB test on file, and field trip drivers need several pieces of info submitted TWO WEEKS in advance of field trips, so please plan ahead and join us!

PARENT-TEACHER ASSOCIATION (PTA)

Curie Elementary School is very fortunate to have such an active and supportive PTA. We encourage all parents to become involved with their child's education. Participation in the PTA's activities is an excellent way to become involved.

Your PTA officers for the 2019-2020 school year are as follows:

President: Yuko Kanazawa

Vice-Presidents:

Programs - Spirit - Ariane Jansma

Programs - Educational - Megan Bryden

Membership and Communications - Cody Wheeland

Ways and Means - Sara Wheeland

Volunteers – Room Reps – Sharon Hays

Volunteers – Events – Shirley Miranda

Treasurer: Misty Gray-Pastusak

Recording Secretary: Suzie Seldess

Corresponding Secretary: Nicole Ogden

Historian: Marie Kivett Auditor: Larissa Scuba

Parliamentarian: Lori Landry

Teacher Representative: Mrs. Gleaves

THE "TRAFFIC CIRCLE" AND PARKING

When dropping off/picking up, drivers may stop for a maximum of <u>3 minutes</u> at the white painted curb. Stopping in the bus zone is ILLEGAL and subject to ticketing by the San Diego Police Department. Please understand that we ask for this assistance from SDPD! We hope you will choose to leave a few minutes early for school and use the traffic circle (please see map on the next page). The front parking lot is for <u>STAFF PARKING ONLY</u>, as are the inner spaces in the rear parking lot. The outer ring of spaces in the rear lot is available for visitors.

<u>Picking up and dropping off students is not allowed in the front lot, as this presents a safety</u> hazard to children walking home or walking to legally parked/waiting cars.

Thank you for your continuing cooperation in helping us to provide your child with a safe entry and departure to and from school.